

George's 217 offers complete services for any event. The ballroom may be rented with or without food and beverage services. **Use of the ballroom is included when food and beverage minimums are met. Tax 9% and Gratuity 20% not included .**

**FULL BALLROOM:** Seats up to 300 guests, includes lobby, 3 bars, courtyard and veranda set up.  
**SIDE ROOM:** Seats up to 100 guests.

**Sunday - Thursday  
Daily Rental Fee**

7:30am to 10pm  
 \$1500 Full Ballroom Plus tax and Gratuity  
 \$ 800 Side room Plus tax and Gratuity  
 \$1800 Entire Building Plus tax and Gratuity  
 or

**Food and Beverage Minimum**

\$4000 Full Ballroom Plus tax and Gratuity  
 \$1400 Side room Plus tax and Gratuity  
 \$5000 Entire Building Plus tax and Gratuity

**Friday - Saturday  
Daily Rental Fee**

7:30am to 11:30pm  
 \$2000 Full Ballroom  
 \$1000 Side room  
 \$2600 Entire Building  
 or

**Food and Beverage Minimum**

\$5000 Full Ballroom Plus tax and Gratuity  
 \$2500 Side Room Plus tax and Gratuity  
 \$7000 Entire Building Plus tax and Gratuity

**Holiday Rates  
Thanksgiving to Christmas &  
April to July Rental Fee**

\$2500 Full Ballroom  
 \$1200 Side room  
 \$3000 Entire Building  
 or

**Food and Beverage Minimum**

\$6000 Full Ballroom Plus tax and Gratuity  
 \$3500 Side room Plus tax and Gratuity  
 \$8000 Entire Building Plus tax and Gratuity

**BALLROOM RENTAL WITH FOOD AND BEVERAGE MINIMUM INCLUDES:** Tables with white linens and black napkins, chiavari chairs, dance floor, set up, white china, flatware, glassware and clean up.

**BALLROOM RENTAL ONLY INCLUDES (NO FOOD AND BEVERAGE MINIMUM):** Tables, black chiavari chairs up to 275, dance floor and set up. \$500 Damage Deposit Must be paid 48 hours prior to event.

**CEREMONY FEES:** (Applied when room requires 2 set ups such as wedding and reception)

150 guests or more \$800  
 Less than 150 guests \$500

**CEREMONY FEES INCLUDE:** Rehearsal Space (SUBJECT TO AVAILABILITY), ceremony space, banquet chairs and tables, bridal and groom suite.

**WEDDING RECEPTIONS INCLUDE THE FOLLOWING WITH ROOM RENTAL OR FOOD AND BEVERAGE MINIMUM:**

Tables with black chiavari chairs up to 275, dance floor, gift table, cake tables, guest book table, DJ table, bridal and groom suite.

**Support Services: (Included when Food & Beverage Minimum is met.)** George's 217 offers complete service package when food and beverage minimums are met. The following services are available with rental only agreements:

Concierge \$300.00 per event  
 Housekeeping \$15.00 per hour (4 hour minimum)  
 Dishwasher \$15.00 per hour (4 hour minimum)  
 Servers \$25.00 per hour (4 hour minimum)  
 Cooks \$20.00 per hour (4 hour minimum)

**LINENS: (Included when Food & Beverage Minimum is met.)**

Napkins \$ .30  
 Rectangle Table Cloths \$6.00  
 Round Table Cloths \$8.00

**AUDIO AND VIDEO AVAILABLE UPON REQUEST:  
ALL VIDEO PRESENTATIONS MUST BE PROVIDED AT  
LEAST 72 HOURS PRIOR TO EVENT**

2 projectors and screens (Must have laptop with HDMI port)  
 Wireless Microphone  
 I-pod port for house speakers

**ALCOHOL: (Included when Food & Beverage Minimum is met.)** George's 217 is the only licensed authority to sell and serve alcohol on the premises, governed by the state of Alabama Alcohol Beverage Control Board. Therefore, by law, alcohol is not permitted to be brought on the premises by outside vendors or individuals. **We do offer a full service bar and bartender upon request with a \$100 Bartender Fee.**

**DEPOSITS:**

50% Deposit of rental or food minimum Required to Reserve Date  
 \$500 Damage Deposit Required when food and beverage service is not provided by George's 217. Must be paid 48 hours prior to event.



## George's 217 Special Event Center & Ballroom Food and Beverage Agreement

Guarantor Name or

Company: \_\_\_\_\_

Billing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip code: \_\_\_\_\_ Country: \_\_\_\_\_

Home / Work Phone: (\_\_\_\_) \_\_\_\_\_ Cell Phone: (\_\_\_\_) \_\_\_\_\_

Contact Name: \_\_\_\_\_

Home / Work Phone: (\_\_\_\_) \_\_\_\_\_ Cell / Work Phone: (\_\_\_\_) \_\_\_\_\_

Email: \_\_\_\_\_ other emails

Reservation Dates and Times: \_\_\_\_\_

Estimated Guests: \_\_\_\_\_ Estimated food per person: \$ \_\_\_\_\_

Estimated beverage per person: \$ \_\_\_\_\_ Bartender Fee: \$ \_\_\_\_\_

Estimated Sub-Total: \$ \_\_\_\_\_ Estimated Gratuity: \$ \_\_\_\_\_

Estimated Tax: \$ \_\_\_\_\_ Estimated Total: \$ \_\_\_\_\_

Rental Amount (If applicable): \_\_\_\_\_ Date Paid: \_\_\_\_\_

50% of **food and beverage estimate** is required as a deposit to reserve dates.

Deposit Amount: \_\_\_\_\_ Deposit Paid on: \_\_\_\_\_

Special Requests:

**FUNCTION:**

- Corporate Function
- Prom
- Club Meeting
- Birthday Party

- Wedding
- Awards Banquet
- Formal
- Community Event
- Concert/Show

- Wedding Reception
- Appreciation Dinner
- School Banquet
- Gala
- Holiday Party

- Rehearsal Dinner
- Business Mixer
- Graduation
- Lead Out
- Other \_\_\_\_\_

- Anniversary
- Seminar
- Fund Raiser
- Cotillion



**ALCOHOL SERVICE:**

(George's reserves the right to refuse service to any patron under the age of 21 or any patron that shows signs of impairment)

George's 217 is the only licensed authority to sell and serve alcohol on the premises, governed by the state of Alabama Alcohol Beverage Control Board. Therefore, by law, alcohol is not permitted to be brought on the premises by outside vendors or individuals.

**\$100 Bartender Fee will be charged to all parties that don't meet \$1000 bar minimum or select cash bar option.**

- Cash Bar ( \$100.00)
- Bar Paid by Party Guarantor (\$100.00 or \$1000.00 MINIMUM)
- Limited Bar
- NO ALCOHOL SERVICE

Domestic & Premium Beer and Wine may be purchased by the case & Alcohol may be purchased by the bottle.

| Beer | Cases | Amount | Total |
|------|-------|--------|-------|
|      |       |        | \$ -  |
|      |       |        | \$ -  |
|      |       |        | \$ -  |
|      |       |        | \$ -  |
|      |       |        | \$ -  |
|      |       |        | \$ -  |
|      |       |        | \$ -  |
| Wine | Cases | Amount |       |
|      |       |        | \$ -  |
|      |       |        | \$ -  |
|      |       |        | \$ -  |
|      |       |        | \$ -  |
|      |       |        | \$ -  |
|      |       |        | \$ -  |
|      |       |        | \$ -  |
|      |       |        | \$ -  |

| Alcohol | Bottles | Amount |      |
|---------|---------|--------|------|
|         |         |        | \$ - |
|         |         |        | \$ - |
|         |         |        | \$ - |
|         |         |        | \$ - |
|         |         |        | \$ - |
|         |         |        | \$ - |
|         |         |        | \$ - |
|         |         |        | \$ - |
|         |         |        | \$ - |
|         |         |        | \$ - |
|         |         |        | \$ - |
|         |         |        | \$ - |
|         |         |        | \$ - |
| TOTAL   |         | \$     | -    |

Special Requests:

**Availability for Friday set up/ delivery (for Saturday event) or Saturday set up/ delivery (for Sunday event) is determined by management of George's 217 on a 'to be determined' basis. Unless your required set-up day (day before your event) is reserved by your party for an additional non-refundable rental fee, the date is not guaranteed for set-up. (Additional fees are \$450. full day 8 hours set up, or \$250. half day 4 hours set up). When the property is determined available by George's 217 the day before an event without a reservation, complimentary set up time is available.**

George's 217 reserve the right to cancel due to unforeseen events.

CANCELATIONS: George's 217 has the right to retain full deposits for any events canceled within 90 days of an event.

No Smoking in the Building.

**No open flames, candles must be in a container so the wax cannot drip out of the container. Guarantor is responsible to replace any linens or furniture damaged by candles.**

**Sparklers must be prearranged prior to event. Guarantor is responsible to replace any linens or furniture damaged by sparklers.**

Curtain Rods are available to hang ALL Décor. No tape, nails, or tacks allowed on any walls.

Guarantor is responsible for all guests and outside vendors and all responsibility for any damage to the property above normal wear and tear.

I have read and agree to abide by the agreement, I am responsible to relaying this information to all people involved.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Please review our information, call with additional questions

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